

APPENDIX 3S ACCEPTABLE MANUFACTURERS AND VENDORS LIST

PART 1. MECHANICAL	
EQUIPMENT TYPE / SYSTEM	EQUIPMENT/SYSTEM MANUFACTURER

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PART 1. MECHANICAL (continued)	
EQUIPMENT TYPE / SYSTEM	EQUIPMENT/SYSTEM MANUFACTURER

PART 2. ELECTRICAL	
EQUIPMENT TYPE / SYSTEM	EQUIPMENT/SYSTEM MANUFACTURER

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Part 3. IMIT	
EQUIPMENT TYPE / SYSTEM	EQUIPMENT/SYSTEM MANUFACTURER

Part 4. Architectural	
EQUIPMENT TYPE / SYSTEM	EQUIPMENT/SYSTEM MANUFACTURER

Substitutions to Acceptable Manufacturers and Vendors List:

1. Substitutions to the manufacturers or vendors listed in Appendix 3S [Acceptable Manufacturer and Vendors List] are not permitted without prior written acceptance from the Owner.
2. Provide a, in a PDF electronic file, for each equipment item for consideration. Each Substitution Request Package will include the following:
 - a. Document each request with complete data substantiating compliance of proposed substitution with Schedule 3 [Design and Construction Specifications], referencing relevant sections, as well as list and describe any variances
 - b. Provide name of manufacturer, product name, phone number and web address.

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- c. Provide supporting information including product data sheets, drawings, samples, test reports, conformance to applicable reference standards and regulatory requirements, and specified performance and test data.
 - d. Provide coordination information, including a list of changes or revisions needed to other parts of the Design and Construction that will be necessary to accommodate proposed substitution.
 - e. Manufacturer Qualifications: Company specializing in manufacturing the proposed substitute equipment to have not less than three (3) years documented experience. Provide list of five (5) similar installations for completed projects.
 - f. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related equipment, materials and systems. Engage a qualified testing agency to perform compatibility tests where documentation is not available.
 - g. Provide a letter indicating the reason for requesting substitution and expected reductions to the Contract Price and Project Schedule.
 - h. Executed Vendor/Manufacturer Sign-Off form
 3. Substitution Conditions: The Owner will consider request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, the Owner will return requests without action, except to record non-compliance with these requirements:
 - a. Substitution request is fully documented and properly submitted.
 - b. Requested substitution is consistent with the Project Agreement and exceeds indicated performance results.
 - c. Requested substitution will not adversely affect Project Schedule.
 - d. Requested substitution meets performance, building code and regulatory requirements.
 - e. Requested substitution is compatible with other portions of the Work.
 - f. Requested substitution provides specified warranty.
 - g. If requested substitution involves more than one (1) contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.
 - h. Requested substitution does not affect Future Expansion and functional clearances.
 - i. If requested substitution requires changes to the Work, no additional costs or time extension will be considered acceptable by the Owner.
 - j. If requested substitution requires review or redesign services associated with re-approval by the Governmental Authority, no additional costs or time extension will be accepted by the Owner.
 - k. Maintenance and service parts and labour will be locally available for proposed substitution.
 - l. Undersigned further states that function, appearance, and quality of proposed substitution are equivalent or superior to specified item.
1. The Owner will notify Project Co in writing of decision to approve or reject each substitution request. The Owner may, in its discretion:
 - a. respond to indicate that the proposed substitution is acceptable;
 - b. respond to indicate that the proposed substitution is acceptable subject to the Proponent's compliance with any conditions identified by the Owner;
 - c. respond to indicate that the Owner does not consider the proposed substitution to be acceptable;
 - d. request clarification, further information or additional material; or
 - e. not respond to the Enquiry;
2. Substitutions will not be considered when they are indicated or implied on Submittals, without separate written request, or when acceptance will require revision to the Project Agreement. The Owner's review of Submittals does not constitute acceptance of substitutions.

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3. Failure to order the specified equipment type from the equipment manufacture in adequate time to meet the Project Schedule will not be a valid reason to submit a request for substitution. In accordance with the Project Agreement such delays remain the responsibility of the Project Co and will not result in an extension to the Project Schedule or be subject to reimbursement by the Owner.
4. Project Co will pay for changes to building design, including engineering design, detailing and construction costs, caused by requested substitution.